

**General Rental Rates** *(All rates shown are for a 4-hour event with custodial fees included. We do not pro-rate fees for any events, other than recitals)*

**Parish Hall**

Member: \$150

Non-Member Rate: \$400

***Includes:*** Setup and breakdown of tables and chairs as designated in set-up scheme. First Parish Milton does not have round tables. Rental of matching round tables and chairs is at additional expense. We have rectangular tables and 3 circular high top tables.

**Meeting House**

Member: \$200

Non-Member: \$425

Non-Member Funeral: \$225.00 *(no charge for member)*

Wedding Rehearsal: \$75

Recitals \$200 for 2 hours *(longer recitals require office approval)*

**Children's Church:**

Member: \$100

Non-Member: \$300

**Activity Room:**

\$200.00 Non Member

501C Non-profit \$100 501c3 *certificate required*

Member- No Charge

**Recording Session in Meetinghouse**

Member: \$40/ per hour

Non-Member: \$70/ per hour

**Other Fees For Services as Needed**

**Organist**

Weddings: \$250

Funerals: \$250

**Audio Technician**

\$100

**Minister**

Member: *no charge*

Wedding \$400.00

Funeral \$350.00

**Frequently Asked Questions**

Phone  
617.698.6329

535 Canton Avenue  
Milton, Massachusetts 02186  
<http://www.fpmilton.org>

Fax  
617.698.6435

## Parish Hall:

1. Has a maximum capacity of about 120 for cocktails and 80 seated. It is the perfect location for a birthday party, wedding/baby shower or medium sized reception.
2. We have about 18 six foot rectangular tables (size: 30 x72) & 3 pub height round tables
3. We have about 70 ladder-back chairs plus 26 arm chairs.
4. The piano, curtains and pictures may not be moved.
5. Please give us a floor plan in advance for your set-up.
6. Absolutely no tape and/or adhesive of any kind to be used on walls.
7. Is handicapped accessible.

## Meeting House:

1. Seats approximately 330 people and is a beautiful setting for a service, ceremony or concert. It is equipped with a state of the art sound system, listening assist devices, and professional digital audio recording capability.
2. The aisle is about 60 feet long. **We do not have a runner.**
3. Flowers are allowed. Please protect the wood from wet vases or containers. Please make arrangements in advance for deliveries.
4. Candles are allowed in candlesticks or lanterns in the pulpit or on the tables. **No candles are allowed in the windows. Please designate someone to watch the candles.**
5. We **do have fans** available.
6. The Meetinghouse is handicapped accessible.
7. A sound system is available to provide basic voice amplification.
- 8. Nothing** is to be placed on the piano; even with protective doilies. **There is no exception;**
9. The **piano is not to be moved;**
- 10. No metal candle holders** may be affixed to the pews;
11. The candle table, candles, and other regular worship artifacts are to be kept clean and orderly.

## Chase Parlor

1. No food or drink is allowed in the Chase Parlor.
2. No furniture may be moved.

## Kitchen

1. The stove is gas.
2. The dishwasher is not available.
3. Please make arrangements in advance for deliveries and for the caterers' arrival.

## Rental Policies

- All applications for use are subject to approval.

## General Guidelines for Building Use

- To reserve the room, submit the application and 50% down payment. Rental fee balance and security deposit must be received 14 days before the rental date.
- We will return any security deposit (assuming no damage to the facilities) within seven days of the rental date.

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- Care must be exercised to prevent any physical damage to the church's property or any of its furnishings.
- No objects which can damage walls or furnishings will be allowed, e.g., nails, scotch tape, tacks, screw hooks, etc. Signs or decorations may not be secured to any surface. Outside banners and signs are permissible with the approval of the Church Operations Manager.
- If any damage is incurred to property or furnishings we will require reimbursement in full less any security deposit.
- This is a non-smoking facility.
- No serving or consumption of alcoholic beverages is allowed on the premises without written permission from the Church office staff. Please contact the church office for details. You must also comply with Town of Milton requirements.
- No food or beverage is allowed in the Meetinghouse or Children's Church.
- No alcoholic beverages of any kind are allowed in the building.
- The use of a Sexton is included in the price.
- There are ample bathrooms with changing tables.
- Church Members paying the member rate are required to leave the facility in the condition in which it was found. Church members may also be required to secure the building upon the conclusion of the rental.
- **Checks are made payable to The First Parish in Milton.**
- **No Air-conditioning in Meetinghouse**